**Minutes**

Queanbeyan Netball Association

2016 Annual General Meeting

Monday 31 October 2017, 7pm

**Welcome**

Outgoing President Kelly Lolesio welcomed all attendees, especially Life Members.

**Attendees**

As per attendance sheet (**Attachment A)**

**Apologies**

Kylie Ballard – Life Member

Elaine Clift – Life Member

Clair Shepherd – Junior Chair

Kirsty Johnson - Bungendore

**Confirmation of Minutes**

The minutes of the previous AGM were circulated to attendees in advance of the meeting. **Moved** – Deb Herekiuha **Seconded** – Dave McGilvray

The meeting minutes were accepted.

**President’s Report**

Outgoing President Kelly Lolesio provided an overview of the season, thanking Committee members and

Sponsors. A brief overview of the points covered in the President’s report is provided below. Full report is provided at **(Attachment B)**

* Move to Xero accounting software
* Inter-district: went well and TNA have agreed to go ahead again in 2017 but for a longer period
* Junior State League: successful season, congratulations to division 6 remaining undefeated
* QNA Rep Carnival in March
* Susan Petit Clinic, Gala Day, Charity Day
* Council Grant – received a grant to resurface the bottom courts
* Sports Expo – February
* Thanks to everyone

**Treasurer Report**

Rena Spears tabled the balance sheet and profit and loss statement as at 30 September which was circulated to all attendees in advance of the meeting **(Attachment C)**. She also tabled the audited financial statements which are provided at **Attachment D**.

2016 was a big change for the QNA from a finance perspective as we moved from MYOB to Xero. The new program has worked well for this season and provided a smoother audit process, however the biggest issue still to tackle is adequately tracking and recording money going in to the accounts as we don’t always have a paper trail: this will be a focus for 2017 to improve.

Broadly positive; Rena read out the Executive Summary. Running at profit for the season approx. $5k

Representative was much better run with all monies coming in on time so no chasing to be done.

**Secretary Report**

Peta Harding **(Attachment E)**

**Umpire Report**

Catherine Clift provided her umpires report for 2016.

The best thing about the role is working with umpires. Biggest challenge this season was covering junior games, and the plan is to look into ways to do it differently, especially in relation to engaging our Rep Players. An additional challenge was finding a balance between paying umpires and having a presence out on court: in 2017 the Association will be looking for help in junior and senior time slots for volunteers to be the “umpiring presence” on court. An idea is to have them dressed in hi-vis vest or similar for so people know where to go for questions.

Other items of note:

* Volume of carnivals and clashes with trying to allocate with limited numbers. Despite challenges we had a 100% coverage rate
* Struggle to mentor during senior time slots: want it to be a focus in 2017
* C-badge to Vania Tonelli (Royals)
* State Champs – Lynda, Tahleah and Megan
* State Age – Dave, Georgia, Maddy, Megan and Catherine
* Regional State League – Tahleah, Megan and Catherine. Good mentoring and feedback opportunities, with Tahleah being given the opportunity to umpire a GF which was an amazing achievement,
* Congratulations to Chris Hill, Helen McDonald and Tahleah Herekiuha on receiving umpires of the year awards
* Thanks to Club umpire coordinators, especially for dedication in covering senior time slots. Couldn’t have done it without them. The best thing for Clubs to do when registering players is to remind them of umpiring committee.
* Thanks to Exec, thanks to Rep Umpires, and thanks to Chris Hill, Dave Lavers, Terri Davis, Lynda Cabone, Megan Quinnell and Helen McDonald for helping with mentoring throughout the season.

**Coaching Coordinator**

Managers and Coaches all secured for 2017: Senior and Junior rep teams. New 12s, 13s, 14s, 15s & 17s Scattering of the same managers, but not many. Positive to see so many new faces

Development Course: running one in November 12th. Waiting for confirmation from Jodi and NNSW. There are a few people interested so hoping to get good numbers.

Tina thanked all coaches at Club and Association level for putting in the time and effort that they did, and encouraged everyone to promote coaching within the clubs: Foundation course now online so don’t need to attend anything. Will assist the Clubs and Association as a whole in the long run. Promote, promote, promote!

**Senior Chairperson**

Danielle Booth provided an overview of the 2017 season:

* Inter-district. Feedback was largely positive: enjoyed playing different clubs and the variety it offered.
* Season went well. Had a very rainy finals season (except for GF day). Good and bad feedback in relation to time slots but acknowledge that you can’t please everyone, but Danielle does take everything on board. Good number stayed around for presentation.
* TNA Premiers Day: Bungendore div 3 seniors, came 3rd. Cadets div 2 came 3rd, Sunrise div 2 cadets came 4th. Maddy Crossman got to umpire a GF which was great. Provided feedback to TNA on date as it wasn’t great given test matches clashes.

**Junior Chairperson**

Nil

**Publicity Officer Report**

Tabled **(Attachment F)**

**Representative Convenor Report**

Deb Herekiuha read and tabled her report **(Attachment G)**

**Notices of Motion**

***4a – Formatting changes***

Secretary Peta Harding introduced the first notice of motion, seeking Council approval to make some formatting and grammatical updates to the QNA policy document in order to make it more user-friendly and easier to follow.

This included moving some clauses from their current location to other sections where they are better suited: a sample of what the updated document would look like was provided in advance of the meeting.

Council agreed to the suggestions in the notice of motion. **Moved** Danielle Booth. **Seconded** Claire Bullivant

***4b – Amendment to clauses***

Secretary Peta Harding introduced the second notice of motion, seeking Council approval to remove clauses from QNA policies that are either a) duplicated, or b) no longer relevant due to system changes (i.e. MyNetball).

There were 15 clauses affected in total and Council agreed to all as written, however asked that the clause on ‘extreme weather conditions’ be updated to reflect the fact that separate decisions are made for both junior and senior competitions.

**Moved** Deb Herekiuha. **Seconded** Sally Dorsett

***4c – Removal of clause 13(b)***

Secretary Peta Harding introduced the third notice of motion, seeking Council approval to remove the current clause 13(b) which indicates that a player is transferred to a higher division by virtue of playing in a higher division on 3 occasions.

Council agreed to the removal of this clause. **Moved** Peter Newham. **Seconded** Terri Davis

***4d – Update to ‘Council Meeting Policy” section of policies***

Secretary Peta Harding introduced the fourth notice of motion seeking Council approval to update the ‘Council Meeting Policy’ section of the policy to remove the sanctions currently in place for Clubs that fail to attend – or are not adequately represented – one council meeting.

The motion was to combine this existing point – with fine removed – with clause (p) which specifies sanctions for missing more than one council meeting.

Council agreed to the motion that sanctions will only apply if Clubs are not adequately represented at two or more consecutive Council meetings. **Moved** Terri Davis. **Seconded** Pauline Bowyer.

***4e – Change section (d) under ‘Umpires’***

Secretary Peta Harding introduced the fifth notice of motion seeking Council approval to amend the umpiring policy as it refers to umpire allocations for finals series games.

The motion asked that the clause be updated so that an umpire can only not be appointed to a finals series’ game if they have an immediate family connection to the teams involved. Council approved but asked that the new clause be amended slightly to read:

*The umpiring for each game during the final series cannot be undertaken by an umpire with immediate family connections to the teams involved in the respective games.*

**Moved** Catherine Clift. **Seconded** Tina Phillips.

**Election of Office Bearers**

QNA Life Member Claire Bullivant thanked all outgoing Office Bearers and announced all positions open for Nominations.

Voting was limited to Life Members and two delegates from each Club and the following positions were filled and those not filled to be done so at subsequent Council Meetings:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Position*** | ***Nominee*** | ***Nominator*** | ***Seconder*** | ***Decision*** |
| **President** | Kelly Lolesio | Catherine | Peta | Carried |
| **Vice President** | Peta Harding | Kelly Lolesio | Sally Dorsett | Carried |
| **Treasurer** | Rena Spears | Deb | Tina | Carried |
| **Secretary** | Deb Herekiuha | Pauline Bowyer | Pete Newham | Carried |
|  | Terry | Kelly Lolesio | Peta Harding |  |
| **Senior Chair** | Danielle Booth | Terri Davis | Deb | Carried |
| **Junior Chair** | Helen Macdonald | Kelly | Deb | Carried |
| **Registrar** | Karen Robinson | Rena Spears | Tina Phillips | Carried |
| **Publicity Officer** | Kirryn | Deb | Catherine | Carried |
| **Rep Convenor** |  |  |  |  |
| **Coaching Coordinator** | Tina Phillips | Deb | Terri | Carried |
| **Umpire Convenor** | Catherine Clift | Terri | Helen | Carried |
| **Member Protection Officer** |  |  |  |  |

**General Business**

Incoming President Kelly Lolesio called for matters of general business. Nil

**Meeting Close** – 8.40pm

**Attachment A**

The following people were present at the 2016 Queanbeyan Netball Association Annual General Meeting:

|  |  |
| --- | --- |
| **QNA Committee Members** | **Club Delegates and QNA Members** |
| President | Kelly Lolesio | Terri Davis | Royals |
| Secretary | Peta Harding | Bev Woodward | Life Member |
| Treasurer | Rena Spears | Jenna Spears | Waratah |
| Umpire Convenor | Catherine Clift | David McGilvray | Jerra |
| Coaching Coordinator | Tina Phillips | Pauline Bowyer | Waratah |
| Senior Chair | Danielle Booth | Kathy Fahey | Sunrise |
| Rep Convenor | Deb Herekiuha | Peter Newham | Royals |
|  |  | Claire Bullivant | Life Member |
|  |  | Helen McDonald | Jerra |
|  |  | Sally Dorsett | Sunrise |
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|  |  |  |  |

**Attachment B – President’s Report**

My first year as president of QNA started out working with community businesses to come on board as sponsors for QNA. I’d firstly like to thank Kirryn Crossman for all the hard work and hours spent preparing the documents and meeting with potential sponsors. With a great outcome of 10 new sponsors for QNA and the most ever money raised in a season. This allowed us to purchase a new lounge for the clubhouse, TV for wet weather training and meetings, replaced some of our older equipment purchasing new balls, bags & patches and also subsidies training shirts and representative fees for all rep players.

A huge Thank you to all our sponsors. The support for all girls and women in sport at our association is invaluable.

Financials - Rena Spears was already working with our auditors/accountants and successfully moved our financials over from MYOB to Zero which has allowed the auditing of our books to be streamlined and audited more timely. With all bank transactions downloading directly into Xero, reducing workload but also making it easier to record against all transactions.

The next goal I committed to tackle was the getting an inter-district competition up and running for senior Divisions 1 & 2. A lot of meetings and negotiating with a couple of associations and we had an agreement with Tuggeranong Netball Association. The short inter-district comp proved successful with games being held in both QNA & TNA. The competition will continue this year if agreed but will be extended to a full round competition. TNA have agreed at their most recent council meeting to participate in the 2017 winter season.

This lead us into the Junior State League season where we cemented our strength in the ACT competition, special congratulations to Tina Phillips and the Div 6 players taking out the Grand Final. QNA held 3 teams in both Junior and Senior State League this year. We had 2 players win individual awards in the ACT competition with Lanit Wuvuai winning Division 5 Most Valuable player and Kate Da Silva winning Division 1 most valuable player. Both these awards are exceptional wins for the both the players and QNA “congratulations Lanit & Kate’.

The rep season was well under way and we had a very successful carnival. It was extremely hot but we had a record number of teams attend. The new court resurfacing was completed in time with just days to spare before the carnival.

The winter season kicked off in May with a few wet days through the season. We had 59 teams across the Junior & Senior competition. This equates to at least 56 umpires required each Saturday to ensure the games go ahead. The umpires did a fantastic job sometimes under difficult and challenging circumstances. Congratulations to Vania Tonelli from Royals who was award her national C badge.

Thank you to Catherine Clift and all of team white , the junior umpires still learning the ropes to our most awarded badge umpires who gave up their time each Saturday to ensure our season was a successful. A special mention and thank you to the umpires that travelled to all the representative carnivals and State and State Age.

Through the season we had very successful Bev Woodward Gala day and Charity day. Grand Final day show cased great netball.

Season end we held a Susan Pettit Clinic, with great numbers of junior girls in attendance. Susan attended the day after the announcement of her move to the Giants and the relationship with ACT netball.

I’m pretty sure by the end of the clinic most girls were Giants fans.

Council Grants. We were successful in gaining a grant early in the year to purchase conference chairs for the clubhouse. I also recently submitted 4 grant requests to the Palerang City Council. It was announced very recently that we were successful with 1 grant for resurfacing the bottom 3 courts which is a fantastic outcome. Further details are expected in the coming weeks.

I have also been working with CIC who are working with Queanbeyan City Council to provide indoor courts for QNA and I have submitted an ‘infrastructure grant’ request to NSW State Government. The indoor court project is tentatively scheduled for 2019.

Palerang Sports Council Meetings I have attended the QCC sports council meetings which are now merged with the extended areas and are now the Palerang Sports Council meetings. Through the year there have been several briefing sessions and knowledge share by associations. The sports expo which was driven by QNA last year is on the agenda and being scheduled for early 2017.

Presidents Conference held in Sydney was again informative and great to hear what is working in other associations and the challenges experienced. Fast 5 was a highlight of the conference and we are looking to roll out a Fast 5 competition pre-season in early 2017.

With a busy end to the season last weekend we hosted the NSW South Coast Regional Planning Conference here at the clubhouse. Representatives from surrounding associations attended the day again a lot of knowledge and ideas shared. A major part of the conference was ‘Connected Clubs and Communities Workshop 2’. The conference ended with the Regional Calendar put together for 2017 for all carnivals, courses and development programs.

Lastly Thank you to all exec committee, council members, coaches, managers, umpires and volunteers that give up so much of their time to get our players on the court week in week out.

I have enjoyed the year as president and look forward to seeing QNA continue to grow and prosper with the support of our community and sponsors.

Look forward to seeing you all in the 2017 Season

Kelly Lolesio

**Attachment C– Bank Balance and Profit & Loss Statement**

See separate document

**Attachment D – Audited Financial Statement**

See separate document

**Attachment E – Secretary Report**

Firstly, thanks to everyone who made the effort to be here tonight, and to those who issued apologies. I appreciate it is a little odd for the Secretary to be providing an end of season report, but I wanted to take the opportunity to provide an overview of the season from the person who sits behind the desk and notes all our comments, questions and concerns: not to mention managing an incredibly busy inbox!

* New Googong Club
* Work with CIC on possible indoor facility

Community groups such as ours don’t happen by accident. They happen by a group of like-minded people being encouraged and – a lot of times – being brave enough to give up their own time to achieve a common goal for the benefit of their community. We’ve all acknowledged that there was a time when the QNA was at risk of losing its way in achieving its goal for a variety of reasons, but we as a group need to be commended for the efforts we’ve made over the past two seasons in developing a collegiate, open and enjoyable environment for our sport to thrive.

Are we there yet? No, but we’re making great headway.

To that end, a very very big thank you to all Life Members, Club Delegates and our dedicated Committee: Deb, Pauline, Kirryn, Danielle and Clair. The roles each of you play is invaluable to the success of this Assocation and I hope you all continue volunteering in some capacity.

The biggest thanks of all though is to the five women who I’ve spoken to so much this year they were all at one point in the ‘most frequently’ contacted log of my phone. Lynda, Rena, Tina, Catherine and Kelly I’ve seen firsthand how hard each of you have worked this year and together we should be proud of what we have achieved as a team.

Peta Harding

**Attachment F – Publicity Officer Report**

See separate document

**Attachment G – Representative Convenor Report**

I would like to start off by thanking the executive for the support given to me this year. Secondly, a big thanks you to Pauline Bowyer who looked after our uniforms and was my right hand woman. I would also like to thank all the team mangers for the work you do, to make my job easier.

Our rep season started off with our own Rep carnival in March which had 49 teams in attendance. We need to look at limiting our numbers to 46 or alternatively get the council to mark out some grass courts. It was very difficult to fit the teams in this year and we were starting games at 4pm which is a bit late for travelling teams.

The rep teams attended 5 different carnivals throughout the session with 3, 4am starts. Well done to all that participated, not only on the standard of netball but the behaviour and sportsmanship displayed was a credit to all the girls and QNA.

The ACT State League competition caused a bit of havoc with the15’s and 17’s inhibiting them from attending away carnivals. The under 15’s did win the ACT Div 6 State League being undefeated throughout and clearly the best team there. Congrats to Tina and Maddie.

**Competition**

We had 2 teams compete at the State Championship which were held in Newcastle in June. Our opens team were placed in the Championship division and did themselves and QNA proud. The under 17 s were in Div 2 and played some outstanding netball. Congrats to Coaches Tina Phillips and Mark Shepherd and mangers Catherine Clift and Deb Herekiuha.

State Age this year was held in Berkley and Bankstown, with our 12’s, 13’s and 14’s competing in Division 3 at Berkley and our 15’s in Div 2 at Bankstown. The 12’s and 15’s both finished in the top five in their respective divisions which is an outstanding achievement.

**Uniforms**

We had new Sponsors training top this year which added a very professional look to the girls.

The Rep season was topped off with a very well attended representative presentation which was held at the Top Pub.

2017 season is well underway with all trails being completed and the squads post phase 1 – have been announced on the QNA website. Training has commenced with some age groups.

I will not be renominating for the position of Rep convenor for the 2017 season and wish the incoming person a great year and will be very happy to help with any advice and information that I can. I have totally enjoyed the last 3 years and wish the incoming committee all the best.

Thank you QNA for a great season.

Deb Herekiuha