



# QUEANBEYAN NETBALL ASSOCIATION

## **Policies & Forms** **April 2022**

*Netball is enjoyed by hundreds of participants in Queanbeyan every week. Participants enjoy a range of experiences from learning basic skills and developing skills and game knowledge through NetSetGo, moving on to juniors, cadets, seniors and masters playing at various levels of competition.*

*The sport caters for the social netballer to the elite athlete. They participate in netball for many reasons including the competitive challenge, friendship, connections within our community, health and fitness, the satisfaction of volunteering and most importantly to have fun. These policies are the guidelines used for the conduct of the Association's core business.*

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## Section A - General Procedure

1. A new team or club wishing to take part in competitions conducted by the Association must apply to the Association for admission.  
  
A new team or club must include in its application:
  - a) The source of its players.
  - b) Please refer to Uniforms Point 19.
2. Except for clause (4) only affiliated Clubs are eligible to enter competitions or events conducted by the Queanbeyan Netball Association.
3. A club is formed when two (2) or more teams are fielded under the same name.
4. Inter-district Clubs/Associations can be admitted to enter any competition subject to the approval of Council at the March Council meeting in the year of the event. The Executive may also admit other teams to various competitions on an invitation basis as required.
5. All players who enter a Queanbeyan Netball Association competition must be a financial registered member of Netball NSW, or relevant State or Territory, prior to taking the court for the first time.
6. Penalty for a team playing a non-financial player is a loss of three (3) competition points for each game that the fee remains unpaid.  
*e.g. A non-financial player takes the court for a single game with zero intention of playing again. Given they have still taken the court registration fees remain payable. The team that fielded the non-financial player will continue to lose three (3) competition points each week until the fee is paid.*
7. The closing date for registrations for the upcoming season will be determined at the October Council meeting at the end of the previous season. The closing date will be published on the Queanbeyan Netball Association website, as well as the Netball NSW cut-off date for refunds.
8. No changes shall be made to any rule for any Competition after the start of the official season i.e. after the date of round 1 on the published calendar.
9. Registration fees for the upcoming season are to be set and communicated to Clubs prior to 31 December each year.
10. All team entries for all Competitions must be lodged and recorded in the player registration system by the published date for close of entries. Late entries will only be accepted as detailed in clause 11 below.
11. Where a team entry is not received by the published closing date for entries, a late entry will be accepted, provided the Queanbeyan Netball Association receives the late team entry no later than 5.00pm on the Thursday two (2) weeks prior to the start of the Competition, and on payment of the late fee as details in clause 12.
12. The late entry fee for all competitions shall be \$30.00 per team.

13. Where a Club/Team/Association, withdraws a team from any Queanbeyan Netball Association competition within two (2) weeks of the commencement of the competition, the offending club will be fined \$30.00 per team (appeal rights apply).
14. In the event of a Club/team withdrawing during the competition, players may apply to the Grading Committee to be transferred to another Club/team if they wish to continue playing.
15. Any team or player that has registered and finds it necessary to withdraw, shall forfeit their registration fees. The Executive reserves the right to refund the QNA portion of registration fees to teams or players that have applied in writing setting out the circumstances surrounding the withdrawal of the team or player.
16. Males who wish to take part in the junior competition, may only participate up to the age of twelve (12) years.
17. Players with daith piercings (migraine earrings) can play with the piercings in place but must present a doctors' certificate before each game if asked to do so by the umpires officiating their game.

## Uniforms

18. Upon affiliation, new clubs/teams shall register their uniforms colours for approval by the Executive three (3) weeks prior to the commencement of the relevant competition. This also applies to existing clubs wishing to amend / change their uniform.
  - a) Each team must register the colour of skirt/shorts (noting that colours of skirts and shorts must be the same), top, body suits, positional patches, boylegs, track suit and socks at the time of registration.
  - b) All players must be in registered uniform when taking the court.
  - c) All players must wear clearly visible positional patches back and front. The letters on the patches must be at least 150mm (6") in height and at least 10mm 1/2") in width, and can be in any contrasting colour to the material of the patches.
  - d) All players are permitted to wear tracksuit pants / active wear under their netball uniform, at any time. The pants can only be black or in team/club-registered colour.
  - e) In the event that Clubs cannot meet uniform requirements at the start of the season (e.g. supplier issues), they are to apply for an exemption from the QNA Executive.
  - f) Gloves may be worn only after nails have been checked before the start of the match. Nails still need to meet regulations even if gloves are being worn.
  - g) Soft visors may be worn – no hard brimmed hats are to be worn.

## Section B - Competition and Grading Policy

1. The Association shall adopt the rules of play of the All Australian Netball Association.
2. The format for the competitions shall be divisional per the number of entries received.
3. A Club/Team/Association is permitted to have more than one team in each division of a competition.
4. In the event of a club fielding more than one team in any division, in any age group, each team must register a minimum of seven (7) individual players. Players cannot be registered across multiple teams in the same competition. This will be deemed to be a breach and will result in the loss of 3 competitions to the non-registered team.
5. A player is permitted to play more than one (1) game in a day. A player cannot take part in two (2) games being played at the same time or in two games within the same division that they are registered in. If they do so this will be deemed to be a breach of the Policy and will incur a loss of 3 competition points to their non-registered team.

*Example 1: Club A has two teams in division 3 however the teams play in different time slots, Team X at 1.30pm and Team Y at 3pm. A player registered in Team X cannot play in Team Y and vice versa.*

*Example 2: Club A needs extra players for each of their division 3 teams and wishes to seek a fill-in from their division 4 team as per the policy. The player asked to fill in cannot play in both their game and the higher division game during the same time slot.*

6. A player can play in a higher division to the one they are registered in, but is not permitted to play in a lower division to the one they are registered in. The latter will be deemed to be breach and will result in the loss of 3 competition points to the non-registered team.
7. If a player is to play in a higher division where a club has more than one team, that player is eligible to play for any of her club teams in the higher division.
8. Clubs/Teams shall register teams through the player registration system by the closing date of entries.
9. Teams are to be registered with a minimum of seven (7) and a maximum of twelve (12) players. Players not allocated to a team within the player registration system are not able to take the court.
10. The Grading Committee may, if it considers it necessary, conduct grading matches before the commencement of awarding competition points, to determine which division teams should play in during that competition.
11. All provisional grading shall be based on names submitted through the player registration system and confirmed by previous playing history.
12. Once a player has registered with a club/team, the player may not change club/team until the end of that competition, without the express approval of the club Executive and the Association Executive. If approval is not obtained prior to playing in the new team, this will be deemed to be a breach of the Policy and will result in a loss of 3 competition

points to the non-registered team for each game the non-registered player plays.

13. Provisional grading of teams is completed by Clubs, with the Junior / Senior Chair reviewing grading and publishing the divisions on the Queanbeyan Netball Association website within ten (10) working days of the published closing date for entries.
14. A maximum of five (5) players may be "late registered" in each team any time until the end of the competition. These players must pay the registration fee nominated by the Association prior to taking the court in their first game.
15. At any time during the competition the Grading committee has the right to re-grade any player or team.
16. At any stage during the competition a club/team may appeal to the Grading Committee to have a player re-graded.

### **NetSetGo (Skills)**

17. Conduct of NetSetGo (Net Tier (skills/activities)) shall be the responsibility of the Coaching Coordinator and shall be overseen by the Junior Chairperson and Grading Committee.
  - a) The Association shall conduct this program on a day as agreed to by Council at the February General Meeting to cater for and foster grass roots involvement in netball by players turning five (5) to seven (7) years by 31 December in the calendar year of play.
  - b) NetSetGo (Net Tier) will operate with support from Parents, Coaches and Representative Players.
  - c) NetSetGo (Net Tier) is run per Netball Australia's Net Set Go! Program.
  - d) NetSetGo (Net Tier) players/teams do not participate in Semi Finals, Finals and Grand Finals

### **NetSetGo (Set and Go Tiers) Competition**

18. Conduct of the NetSetGo (Set and Go Tiers (modified rules Competition)) shall be the responsibility of the Junior Chairperson.
  - a) The Association shall conduct this program as part of the annual competition to cater for and foster grass roots involvement in netball by players from the age of seven (7) to ten (10) years. NetSetGo players shall be 7-10 years of age at 31 December in the year of play. The association will allow younger players from the age of 5 years of age at 31 December in the year of play to participate in modified competition games.
  - b) The NetSetGo Competition will run per Netball Australia's NetSetGo! Program for the 7, 8 and 9 years' age groups.
  - c) The under 10 age group games will have the standard Netball Australia Rules of Netball applied (full rules), however the duration of the games shall remain consistent with the Set and Go Tier program.

- d) NetSetGo players/teams (including the under 10 age group) do not participate in Semi Finals, Finals or Grand Finals.

## Junior and Cadets Competition

- 19. Conduct of the Junior and Cadets netball competition shall be the responsibility of the Junior Chairperson and Grading Committee.

### Junior Age Group

- a) The Association shall conduct a competition on Saturday mornings to cater for and foster further involvement and development of skills in netball by players from the age of eleven (11) to twelve (12). Junior Players shall be aged 11-12 years of age at 31 December in the year of play.
- b) No formal grading will be held for this age group.
- c) Teams will be placed in age-based divisions i.e. an under 11s division and an under 12s division
- d) Clubs can seek approval from the QNA Executive to play a maximum of three (3) 12-year old players (in total) to play in the under 11 division in exceptional circumstances, or if it is in the best interest of the players. Approval needs to be obtained in-writing before the players take the court.
- e) The Junior Competition will run per Netball Australia's Program.

### Cadets Age Group

- f) The Association shall conduct two (2) competitions on Saturday mornings to cater for and foster further involvement and development of skills in netball for players from the age of thirteen (13) to seventeen (17). The 13-14 Cadet competition is for players aged 13-14 years of age at 31 December in the year of play. The 15-17 Cadet competition is for players aged between 15-17 years of age at 31 December in the year of play.
- g) Where a club does not have sufficient players to field a team in the Cadet 13-14 years competition, they can seek approval from the QNA executive in writing for these players to play up in the 15-17 years competition.
- h) Where a club does not have sufficient players to field a team in the Cadet 15-17 years competition they can seek an approval from QNA Executive to play a maximum of three (3) 15 year old players in the Cadet 13-14 competition. Players who are 16 or 17 years of age will need to either play Seniors only or seek placement in another Club.
- i) A Cadet player must play a minimum of six (6) games in the Cadets age group if they choose to participate in both Junior & Cadet and Senior competitions.
- j) Any player between 15 – 17 can decide if they wish to play in the Cadets and/or senior competition.
- k) Any player who has played representative Netball in the year of competition is to be graded into the highest possible division within their registered club. Where this will disadvantage a team/club, the club may apply to the Executive Committee for an exemption to this rule. The Executive Committee if required may seek consultation from relevant parties prior to making a final decision.

*Current as of April 2022*

## Senior Competition

20. Conduct of the senior competition shall be the responsibility of the Senior Chairperson.
- a) The Association shall conduct a competition on Saturday afternoons to cater for players over the age of seventeen (17).
  - b) Any Cadet player is permitted to play in the Senior competition.
  - c) Any Cadet player filling in for a Senior team has until COB (5pm) of the Monday following the game to complete the registration upgrade in the player registration system.
  - d) Where numbers permit, the Senior competition will be split into divisions 1 – 4. In the event there are less than 4 teams in a division the Senior Chair can, in consultation with impacted Clubs, combine two (2) divisions into a single pool for competition purposes and advise the QNA Executive. At finals time, this pool will be split based on the division the teams were originally registered in.
  - e) If a team playing in the merged pool requires a fill-in, only a player registered in a *lower* division team can fill in: a player registered in a higher division team cannot play down. All other fill-in and qualification rules apply as per clauses 5 – 7 and 30-31.  
  
*For example. Divisions 1 and 2 have been combined into a single pool for competition purposes. Jacqui and Jill have been registered in divisions 1 and 2 respectively for their Club. One Saturday the teams are playing at different times and division 2 (Jill's team) requires a fill-in. Jacqui cannot fill-in because she is registered in the division 1 team, so they will need to bring up a player from division 3. Jill however is free to fill in for Jacqui's team at any time should all other fill-in and qualification rules be met.*
  - f) Up to eight (8) teams will be graded into each of the top two (2) divisions. For the remaining divisions, there is to be a maximum of ten (10) teams graded into each Division having regard to the provision of a balanced competition.
  - g) Any player who has played senior representative netball in the year of the competition is to be graded into the highest possible division within their registered club. Where this will disadvantage a team/club, the club may apply to the Executive Committee for an exemption for a player to this rule. The Executive Committee, if required, may seek consultation from relevant parties prior to making a final decision.

## Masters Division

21. Should there be interest and numbers available, the Association can decide to run a Masters Division:
- a) The Masters Division is to be a division within the senior competition
  - b) The age criteria is met by players' turning forty (40) in the calendar year of the competition in which they wish to participate.
  - c) The minimum age is a mandatory requirement for players to take part in this division, however there is no absolute requirement that players who meet the age criteria must play in this division.

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- d) The position of the Masters Division in the competition will be clarified/nominated prior to the commencement of the competition.

## Twilight / Summer Competition

- 22. This competition will be conducted after the October School Holidays, should there be sufficient interest and available volunteers to run the competition.
  - a) Conduct of the twilight/summer competition shall be the responsibility of an appointed Chairperson and Committee.
  - b) The Association will conduct this competition on an evening nominated by the Committee for single and/or mixed gender teams, and for either junior or senior age groups.
  - c) Age requirements for the Twilight competition are the same as for the QNA winter competition
  - d) Players must be financial members of Netball NSW for insurance purposes
  - e) In respect of a mixed gender teams, no more than 3 males are permitted to play in one third of the court at any given time.

## Competition Games

- 23. Competition games between teams shall be controlled by the Association and shall be played in accordance with such regulations as the Association shall approve.
  - a) Only players and game officials shall be allowed on the sidelines of the courts during games.
  - b) Spectators must sit or stand in areas as indicated by court markings. Play will not commence until the sidelines have been cleared. Coaches and managers are to assist umpires in clearing sidelines. Where spectators refuse to comply with the direction to leave the sidelines and unnecessarily delay the commencement of play, both teams playing in the match may be penalised such that no points will be awarded to either team for that round.

## Deferred Games

- 24. A deferred game is permitted in the winter competition if:
  - a) Both club delegates agree to the deferment
  - b) The game is officiated by a member of the executive or junior / senior chairperson
  - c) The deferred game is to be played before the commencement of the next round.
- 25. Teams playing in a deferred game are responsible for providing appropriate umpires.
- 26. Game results of deferred games are to be forwarded to the Junior/Senior Chairperson before the next round. The hard copy signed score sheet is to be returned on the next Saturday of competition. If a final score is not returned before the next round, no

points will be awarded for the deferred game.

### Commencement of competition games

27. Play must commence at the set time for the commencement of the game if five (5) or more players are present. If five (5) players are not present at the expiration of five (5) minutes after the siren for the commencement of games has sounded, the team shall forfeit the match.
- a) If five (5) or more players are present for one (1) team and the opposing team does not have five (5) or more players to take the court, one (1) goal for every minute late shall be awarded to the team present with at least five (5) players until the game commences, in accordance with clause 27 above, or the forfeit is awarded.
  - b) If both teams do not have five (5) players present, the game shall be declared abandoned and no points shall be awarded to either side. The score sheet must be signed by the umpire, scorer and representative from each team, and then returned to the Club house.
  - c) No game shall commence until the scorer is in position on the sideline, with the official Association score sheet at hand.
  - d) Should the game have been started inadvertently by umpires before the scorer is in position, the game shall be continued with the scores at zero.
  - e) No allowance shall be made for extra time.
  - f) Senior games shall commence at times as decided by the Association and shall be timed to allow a break of fifteen (15) minutes between successive time slots.

### Semi-finals, finals and grand finals

28. Each player shall have played and have had their name recorded on score sheets as having played, or on score sheets of games won by forfeit, for a minimum of five (5) competition games or one third of games available to be played for that club.  
*e.g. There's a 14 round competition, but two teams in a division have a bye twice. For those two teams, the number of games available to be played is 12, therefore eligibility requirements means those players only need to play four (4) games to qualify (4 being 1/3 of 12). The same logic can be applied to rounds washed out: if two round were washed out then eligibility is only based on the 12 remaining rounds.*
29. If the number of games available does not result in a whole number when determining 1/3 of games played, the number of games to be played will be rounded down to the nearest whole number.  
*e.g. There's a 14 round competition but because of two byes per team and a wash out one week, only 11 rounds constitute as available games. 1/3 of 11 is 3.67 so by rounding down, players need to have played three (3) games to qualify for finals.*
30. Each team that is to play in finals is responsible for ensuring the eligibility of all players they intend on using in finals. The Junior / Senior Chair will, on request, notify Clubs of player eligibility for finals based on score sheets lodged during the season.
- a) To be eligible to qualify for the finals series in a higher division than registered, a

player must have played the majority of her games in her registered division. Where a player has completed more games in a higher division, then she will be deemed ineligible to play in her registered division.

- b) Deferred games will not be permitted for Semi Finals, Finals and Grand Finals, except in extreme weather (see point (f) below).
- c) Semi-finalists shall be the first four (4) teams in each grade with the highest number of points. When two (2) teams have an equal number of points, the positions shall be decided on goal average. The goal average for each team shall be decided as follows:

Total number of goals scored by the team, divided by the total number of goals scored against the team, multiplied by 100 and divided by the actual number of games played by the team –

$$\text{i.e.} \quad \frac{\text{goals scored by}}{\text{games played}} \quad \times \quad \frac{100 \text{ goals scored against}}{\text{games played}}$$

The number of games played includes a match a team has forfeited, but does not include a match where the team has received a forfeit.

The order of games is:

Semifinals:      1<sup>st</sup> placed Team plays 2<sup>nd</sup> placed Team  
                         3<sup>rd</sup> placed Team plays 4<sup>th</sup> placed Team

Finals:              Loser of 1 and 2 plays winner of 3 and 4

Grand Finals: Winner of 1 and 2 plays winner of finals

If there are only 3 teams in a division, the order of finals series games is:

Semifinals:      1<sup>st</sup> plays 2<sup>nd</sup>  
                         3<sup>rd</sup> week off

Finals:              3<sup>rd</sup> plays the loser of 1 and 2

Grand final:      Winner of 1 and 2 plays winner of finals

If there are only 2 teams in a division, the order of finals series games is:

Semifinals:      1<sup>st</sup> plays 2<sup>nd</sup>

Finals:              No game

Grand final:      1<sup>st</sup> plays 2<sup>nd</sup>

- d) In a Senior competition when there is a draw at full time in a semi-final, final or grand final an additional seven (7) minutes each way shall be played. If the score is still even after extra time, there is to be additional play until there is a two goal difference.
- e) In Junior and Cadet competition when there is a draw at full time in a semi-final or final, an additional seven (7) minutes each way shall be played. If the score is still even after extra time, there is to be additional play until there is a two goal difference. In grand finals if the score is even at full time, the teams shall be declared joint premiers.

- f) Semi-finals and finals postponed due to extreme weather conditions, will be played at other times to be arranged.
- g) A game official representing each team must be present on the sideline as scorer and timekeeper for each semi-final, final and grand final game. These representatives must be seated next to each other on the sideline.

### Scoresheets

- 31. Each team playing is to provide its own scorer.
  - a. The scorer who commences scoring at the start of the game, must complete the game. Scorers must not change at half time. This is in accordance with AANA rules.
  - b. All full names (given names and surnames) of players must be printed clearly on the score sheets. For Junior and Cadet competition, the scoresheet must be accompanied by a tick or signature of each player who takes the court. For the Senior Competition, all players on court must sign the scoresheet to meet qualification requirements for finals.
  - c. All score sheets must be signed by both captains, umpires and scorers. It is the responsibility of the scorers to check the final scores.
  - d. The captain of the winning team is responsible for returning the completed score sheets.
  - e. The Executive has the power to call any team before the Judiciary that is alleged to have falsified documents or fielded unregistered players.

### Points

- 32. Points shall be awarded in competition games as follows -
 

i)	Win	3 points
ii)	Draw	2 points
iii)	Loss	1 point
iv)	Bye	0 points
v)	Win on forfeit	3 points
vi)	Loss on forfeit	0 points
- 33. When games are abandoned because of extreme weather conditions, no points will be awarded for any games in the division concerned drawn to be played on that day.

### Extreme weather conditions

- 34. Games will only be cancelled due to extreme weather conditions. Decisions regarding complete abandonment of play shall be made by the Junior/Senior Chairperson and one (1) member of the Executive, no later than one (1) hour prior to the scheduled commencement of the junior competition, and no later than one (1) hour prior to the scheduled commencement of the senior competition.

A notice advising that games have been cancelled shall be posted on the QNA website,

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the QNA Facebook page and via email to Club delegates.

35. The draw will be dated and if games are cancelled because of extreme weather conditions, that week's games are abandoned and the draw will continue as per dates.
36. If games are abandoned after half time, the score at half time will be taken as the final score.
37. If any matches in a division are cancelled or abandoned before half time, no points are awarded for any matches in that division that were scheduled for that day.

### **Forfeits**

38. All teams involved in a forfeit shall still provide umpires as shown on the draw for that day.
39. If any team forfeits three (3) consecutive games, they will take no further part in the competition.
40. If a team receives a forfeit after the scheduled start time, they must sign the score sheet if they wish to meet the qualification requirements for the final series. If a team receive a forfeit within an hour of the scheduled start time, players must be at the courts to sign the score sheet. If a team receives a forfeit more than one hour prior to start time, all registered players of the team receiving the forfeit will be deemed to have 'played' the forfeited game, thereby having that round contribute to their qualification for finals.

## Section C - Award Policy

1. Senior Club Championship shall be decided at the completion of competition games and shall be awarded as follows:

1 <sup>st</sup> Division	total points x total number of senior divisions e.g. 48 x 6
2 <sup>nd</sup> Division	total points x total number of senior division minus 1 e.g. 48 x 5
3 <sup>rd</sup> Division	total points x total number of senior divisions minus 2 e.g. 48 x 4
4 <sup>th</sup> Division	total points x total number of senior divisions minus 3 e.g. 48 x 3
5 <sup>th</sup> Division	total points x total number of senior divisions minus 4 e.g. 48 x 2

" Divisions" will be clarified at the March Council meeting each year.

2. Where a club fields more than one (1) team in the same division, the most successful team in that division will be counted in the Club Championship.

3. The Association shall make some or all the following presentations on grand final day, which marks the conclusion of the Winter Competition:

- a) Rena Spears Medal;
- b) Chris Walters Medal;
- c) Bev Woodward Medal;
- d) Helen Booby Medal;
- e) Claire Bullivant Medal;
- f) Eileen Daniel Outstanding Service Award;
- g) Junior Coaching Award;
- h) Senior Coaching Award;
- i) Senior Umpiring Award (badged/un-badged);
- j) Junior Umpiring Award (given to an umpire under the age of 17 who is assessed as having outstanding achievements in umpiring. The award is nominated by the Umpires Convener and ratified by the executive);
- k) Club Championship Award;
- l) Marie Daniel Award for Player of the Grand Final in First Division;
- m) Award of a junior player playing her first year first division;
- n) Ruben Colverwell Supporters Award

## Most Consistent Player Awards

4. Medals shall be awarded to the most consistent player in each division of the Senior Competition. These medals are:
  - a) Rena Spears Life Member Award: to the most consistent player in the Inter-district or Elite competition;
  - b) Chris Walters Life Member Award: to the most consistent player in Division 1;
  - c) Bev Woodward Life Member Award: to the most consistent player in Division 2;
  - d) Helen Booby Life Member Award: to the most consistent player in Division 3;
  - e) Claire Bullivant Life Member Award: to the most consistent player in Division 4;
5. The medal shall be decided based on best and fairest points awarded by a nominated person (i.e. scorers, umpires, one spectator from each team playing) during home and away competition games.
6. Points shall be allocated based on three (3) points for the most outstanding player, two (2) points for the next best player and one (1) point for the player considered to be third best player in the game;
7. Should a player be sent from the court by an umpire during the club rounds or during the finals series, that player is automatically excluded from any further part in the medal competition;
8. Officials may, at their absolute discretion, decide not to award any points for a match should they consider that no players were worthy of the points due to misconduct or other reasons; and
9. Should a player who has participated in more than one (1) match on the same day receive points in more than one (1) game, then the highest points allocated in a single match shall be recorded against her name.

## Junior Coaching Award

10. The award may be made to a Junior Association Member, up to and including 17 years of age, who is a Club or Association coach within the NetSetGo/Intermediate/Cadet competition;
11. The nominated coach must be a financial member of the Association.
12. The award is to be nominated by the Coaching Convener and ratified by the Executive Committee

## Senior Coaching Award

13. The award may be made to one Senior Association Member who is a Club or Association coach;
14. The nominated coach must be a financial member of the Association who holds as a minimum, a Foundation Coaching Certificate; and
15. The award is to be nominated by the Coaching Convenor and ratified by the Executive Committee.

## **Senior Umpiring Awards (Badged & Un-badged Umpire)**

16. The Senior Umpiring awards, both badged and un-badged, are to be given to persons over the age of 17 years who are assessed as having outstanding achievements in umpiring;
17. The award is to be nominated by the Umpire Convener and ratified by the Executive Committee.

## **Eileen Daniel OAM Outstanding Service Award**

18. Any registered member of the Association may be eligible to receive a service Award.
19. Nominated members must have provided at least ten (10) years of outstanding service to the development of netball within Clubs and or Association.
20. This outstanding service can be in a single capacity or a mixture of capacities, i.e. four (4) years as a Representative Team Manager, two (2) years as a Junior Registrar and four (4) years as an Association Umpire (non-representative). Service may be broken.
21. Recipients of the Award may be nominated by any two (2) fully registered Members of the Association and nomination Forms must be submitted by 30 August each year.
22. A selection committee will be formed to consider nominations and will consist of the Executive Committee and two Life Members.
23. This Award will be announced on Grand Final day.
24. Recipients of the Award will be presented with a Service Award badge and an Association Certificate.

## **Rueben Colverwell Supporters Award**

25. Any registered member of the Association is eligible to receive the Rueben Colverwell Supporters Award
26. Nominations are sought from Association members throughout the season
27. Potential recipients are nominated based on their support of the Association be it in a Committee position, coach, umpire, player or supporter capacity. Nominations are for individuals who exhibit sportsmanship in all that they do and assist whenever and wherever they can.



## Section D - Council Meeting Policy

1. Anyone can attend council meetings.
2. Clubs which field teams in both the senior and junior competitions, must send two (2) delegates to council meetings.
3. Clubs which field teams only in the senior **or** junior competition, must send one (1) delegate to council meetings.
4. Individual teams that are not affiliated with a club, must send one (1) delegate to council meetings.
5. Delegates from clubs/teams are entitled to one (1) vote each, i.e. if the club fields senior and junior teams, that club has two (2) delegates and is entitled to two (2) votes. In the case of a single team or a club comprised solely of junior or senior teams, these teams or clubs shall be entitled to one (1) vote.
6. To be entitled to exercise voting rights, nominated delegates must be QNA Life Members, or registered as either playing members, officials or non-players of the Association.
7. Executive members, committee members and council members are permitted to vote on any issue.
8. Executive members and committee members may also act as delegates of their clubs when required.
9. If Executive members and committee members are also acting as delegates for their club / team, they are only entitled to cast a single vote on any issue before the Association.  
  
Any junior or senior Club, or individual team not sufficiently represented at two (2) or more consecutive council meetings shall lose three (3) points from all teams. Meetings immediately following the AGM and meetings held before the start of the winter competition are not counted.
10. Team delegates may not leave before close of business without leave of the chair.  
  
Delegates who do leave early without leave of the chair shall be in breach of this Policy and shall be deemed to have not been in attendance.
11. A vacancy shall be deemed to occur in respect of any executive or committee member who has, without leave of the Executive, failed to attend three (3) consecutive meetings.
12. An Executive or committee member must attend two-thirds of council meetings in any calendar year.
13. In the event of an Executive or committee vacancy occurring for whatever reason, the vacancy shall be filled by a vote of council at the next council meeting. The Executive reserves the right to leave any position vacant as it shall see fit.
14. Council meetings shall commence at 7:00pm and will close no later than 9:30pm, with one (1) extension of fifteen (15) minutes if necessary.

## Section E - Coaching and umpiring policy

Coaching and umpiring courses are to be nominated through the Netball NSW Regional Coordinator.

Dates for clinics for both coaching and umpiring will be announced at the last Netball NSW Regional Meeting

### Coaches

1. Course dates are to be advised by the Executive, Coaching Coordinator or the Junior/Senior Chairperson for the upcoming season at the first council meeting after the Annual General Meeting. If these dates have already been implemented by the outgoing committee members, the incoming office bearers will adhere to the dates set.
2. All coaches and persons working with children within the Association, shall have completed the required Working with Children Checks (WWCC). Records of completion are held by clubs / individual teams; however each Club / individual team must provide confirmation to the QNA Secretary that all necessary WWCC checks have been completed before the start of the season.

### Umpires

3. No official match shall be played without two (2) umpires. The umpires shall take no part in the game. Umpires are not allowed to change during a game except in the case of injury or illness.
4. Umpires must supply their own whistles.
5. Each senior club/team must provide 1 umpire for each registered team. It is the responsibility of each club delegate to provide the umpiring convener with a list of names of umpires from their clubs, by the time as set by the Umpire Convenor. Failure to provide an umpire for duty will mean a loss of three (3) competition points for the team that did not provide an umpire.
6. The umpiring for each game during the final series cannot be undertaken by an umpire with immediate family connections to the teams involved in the respective games.
7. All umpires need to be aware of risk management and assessments must be done before conducting games.
8. Umpires should be dressed in white, or as a minimum, should wear appropriate clothing that is distinct from the uniforms of the team they are umpiring.

## Section F - Member's Protection Policy

On 26 September 2011, the Queanbeyan Netball Association adopted the Netball NSW Member Protection Policy as listed below. The Policy can be found in its entirety on the Netball NSW website at <https://nsw.netball.com.au/member-protection-framework>

This Member Protection Policy has position statements covering the following position statements:

- Child Protection
- Taking Images of Children
- Anti-discrimination, Bullying, Sexual Harassment and Victimisation
- Sexual Relationships
- Pregnancy
- Gender Identity
- Cyber Bullying and Inappropriate Conduct
- Social Networking websites
- Alcohol and Drugs

The policy also covers organisational and individual responsibilities in relation to the policy. Additionally, the policy covers the [Complaint Handling Procedures](#) applicable to all affiliated Clubs and Associations.

The QNA acknowledges that there may be times when more immediate support is required courtside while games are in progress. Something is considered immediate if left unresolved the issue leads to player welfare concerns or would result in a game ending early. This could include (but isn't limited to) player, umpire, or spectator behaviour.

If a team needs immediate support, a Club delegate (or their proxy) may approach a member of the QNA Committee and request assistance. If the team(s) involved want the issue followed-up after the game, they must follow the [Complaint Handling Procedures](#) as outlined in the Netball NSW Member Protection Policy.

## Glossary of Terms

Competition	There are three 'competitions' within the QNA: <ul style="list-style-type: none"> <li>• NetSetGo</li> <li>• Juniors and Cadets</li> <li>• Seniors</li> </ul>
Council Member	A person who attends QNA council meetings as a club representative or holds an official committee position.
Executive Committee	As per the QNA constitution, the Executive Committee is made up of the following positions which are voted on at the AGM of each year: President, Vice-President, Secretary, Treasurer, Umpire Convenor, Coaching Coordinator.
Financial	A member is considered to be financial if full payment for their registration has been made to the QNA.
Game Officials	This refers to the umpires, scorers and time keepers officiating over a competition game.
Grading Committee	As per QNA constitution, the Grading Committee is made up of two (2) members, the junior and senior chair plus the coaching coordinator.
Late registration	Any registration or allocation to a team within a competition, that takes place after the nominated date for close of entries.
Loss on Forfeit	A team loses on forfeit if they don't have a minimum of five (5) players available to take the court.
Member	A QNA Life Member or any player, non-player or official who is registered with the QNA.
Registered	A player is considered to be registered if they've completed the registration form in the player registration system, have had their registration fee paid to QNA and have been allocated to a team in each competition that they'll be participating in.
Representative player	A 'representative' player is a player that has been chosen to play in teams representing the QNA at inter-district, inter-state or elite competitions e.g. other NSW representative carnivals, NSW State Titles, ACT State League. It does not include development squads.
Win on Forfeit	A team wins on forfeit if the opposing team does not have a minimum of five (5) players available to take the court.